Nortel Mobile Communication Client 3100 for Windows Mobile Quick Reference Card

Getting started with the MCC 3100 for Windows Mobile

The MCC 3100 for Windows Mobile provides multimedia capabilities on a mobile device. You can place both cellular and WiFi calls.

Users are advised to select/use headsets which are designed to reduce excessive sound pressure levels or acoustical shocks. Users should check that their headsets do meet their respective National or International Acoustical and Safety requirements.

Starting MCC 3100 for Windows Mobile

To open the MCC 3100 for Windows Mobile window,

1. Tap **Start > Programs**.
2. Tap the **Nortel MCC3100** icon.

   The MCC 3100 for Windows Mobile screen appears, as shown in the figure above.
3. Use Automated Setup or Manual Setup to enter your configuration settings.

For further information starting the MCC 3100 for Windows Mobile, see *Nortel Mobile Client 3100 for Windows Mobile User Guide* (NN43020-100).

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Installing the MCC 3100 for Windows Mobile

Your system administrator sends details on the following instructions in an email:

1. Download and install the MCC 3100 for Windows Mobile software.
2. Install your license key.

Start the MCC 3100 for Windows Mobile application.

Your license key validates and your configuration settings download.

The MCC 3100 for Windows Mobile is ready to place calls and receive messages.

Selecting a network roaming mode

To enable automatic roaming mode:

1. Select **Tools** > **Automatic Roaming**.

The MCC 3100 for Windows Mobile automatically logs on to the available networks and selects a dialout net work for outgoing calls and messages, either WiFi or cellular.

To enable manual roaming mode:

1. Select **Tools** > **Manual Roaming**.

You can manually log on to the available networks and select a dialout network for outgoing calls and messages, either WiFi (default) or cellular.

Enabling the power management features

To enable the power management features:

1. On your mobile device, select **Start** > **Settings** > **System**.
2. Tap **Power**.
3. Tap **Advanced**.
4. Select the **On battery power**: **turn off device if not used for** check box.
5. Select a timeout period.
6. Tap **OK**.
7. On the MCC 3100 for Windows Mobile, select **Tools** > **Settings** > **Advanced**.
8. Select **Enable WiFi Standby**.

   The mobile device enters standby mode when you press the power button or when the activity timer expires. You can still receive calls and messages while your device is in standby mode.

Enabling the automatic screen lock

To enable the automatic screen lock:

1. Select **Tools** > **Settings** > **Advanced**.
2. To lock the screen, select **On Calls** for the Lock Screen field.
3. Tap **OK**.

The screen lock turns off when you are in a call. To turn the screen lock off, tap and hold the lock button.

Log on to a network

To log on to a network (manual roaming mode only):

1. Tap the **Home** icon.

2. Tap a network button:

- **WiFi**
- **Cellular Network**

3. Set up a VPN tunnel, if prompted (WiFi only):
   a. Tap **Yes**.
   b. Select a VPN profile, then tap **Connect**.
   c. Enter your ID and password, then tap **OK**.
4. Select **Login**.

If the MCC 3100 for Windows Mobile operates in Automatic roaming mode, you log on the networks automatically when they are available.

Placing a call

Use one of the following options to place a call:

Option 1:

1. Tap the **Call Dialpad** icon.

2. Select a dialout network (manual roaming mode only)

- **WiFi**
- **Cell**

3. Dial a number with the integrated keypad, hardware keyboard, or the soft keyboard.
4. Tap **Talk**.

Placing a call (continued)

Option 2:

1. Tap the **Call Log** icon.
2. Tap and hold an entry.
3. Select **Call This Person** from the menu.

Option 3:

1. Tap the **Contact List** icon.
2. Tap and hold a contact.
3. Select one of the following menu options:
   - **Dial Mobile with MCC 3100**
   - **Dial Home with MCC 3100**
   - **Dial Work with MCC 3100**

Holding and retrieving a call

To place an active call on hold, tap **Hold**.

To retrieve the call on hold, tap **Hold**.

Transferring a call (WiFi only)

To transfer a call:

1. While you are in a call, tap **Xfer**.
2. Dial a number.
3. Tap **Xfer**.

Setting up a conference call

To set up a conference call:

1. While you are in a call, tap **Conf**.
2. Dial the second party number.
3. Tap **Conf**.

Sending a text message

To send a text message, choose one of the following options:

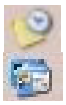
Option 1:

1. Tap the SMS View icon.
2. On the command bar, select **Compose**.
3. Select a dialout network (manual roaming mode only):
   - **Cell for SMS Messages**
   - **WiFi for Instant Messages**
4. In the **To** field, enter a mobile phone number (SMS) or SIP user name (IM)
5. Type a message in the SMS box.
6. Tap **Send**.

Sending a message (continued)

Option 2:

1. Tap the one of the following icons:
   - **Call Log**
   - **Contact List**
2. Tap and hold an entry on the Call Log or a contact on the Contact List.
3. Select **Sent Text Message** from the menu.
4. On the command bar, select **Compose**.
5. Select a dialout network (manual roaming mode only):
   - **Cell for SMS Messages**
   - **WiFi for Instant Messages**
6. In the **To** field, enter a mobile phone number (SMS) or SIP user name (IM).
7. Type a message in the SMS box.
8. Tap **Send**.



Listening to Voice mail messages

To listen to voice mail messages, choose of the following options:

Option 1:

1. Tap the **Home** icon.
2. Perform one of the following:
   - Tap **WiFi** to access your WiFi mailbox.
   - Tap **Cell** to access your cellular mailbox.

Option 2:

1. Tap the **Call Dialpad** icon.
2. Select a dialout network (manual roaming mode only):
   - **WiFi**
   - **Cell**
3. Perform one of the following:
   - Tap **Mailbox**.
   - Tap and hold the **1** key.

Enabling Call Forward (WiFi only)

To enable Call Forward:

1. Tap the **Home** icon.
2. Select the **CFW** check box.

The settings on your desktop and the Enterprise Communication Server affects the operation of Call Forward.

Enabling Do Not Disturb

To enable Do Not Disturb:

1. Tap the **Home** icon.
2. Select the **DND** check box.

Muting the microphone

To mute the microphone:

1. Tap the **Call Dialpad** icon.
2. Tap the **Microphone** button.

Checking for missed calls

To check for missed calls:

1. Tap the **Home** icon.
2. Tap **Missed Calls** to go the the Call Log screen.

Call dialpad indicators

Outgoing call	
Call state	
Incoming calls	
Missed call	
Call on hold or remote party on hold	
In Call	
Call terminated	
Wireless mode, automatic roaming	
Wireless mode, manual roaming	
Cellular mode, automatic roaming	
Cellular mode, manual roaming	
No service	
Caller ID	<name | number>

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